

## Doors Open:

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It is the Theatre's intention to open the house no later than 45 minutes prior to curtain. This policy must be strictly adhered to because of external conditions which limit how quickly the house can be filled. If for any reason the production cannot open the house at this time, this must be advanced with the local Technical Director.

## Pre-show announcement and curtain speech

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Before every performance, there is a taped announcement that rolls to inform the audience of policy regarding eating, drinking, smoking, photos, etc. This announcement is followed immediately by a brief curtain speech by the theatre's President & CEO. This speech is primarily to thank the evening's sponsor; during this speech the show is typically not introduced. Any other announcements at the request of the production can be made at this time. At the end of the speech the house will be handed over to the touring management, unless the local Technical Director is calling the start of the show.

## Late Seating:

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Unless otherwise directed by the production company, the house manager will seat latecomers at the first round of applause and at logical breaks thereafter.

## Photography/recording/filming:

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It is normal policy of the Theatre that no photos, flash or otherwise, will be allowed. Similarly, filming and recording are also forbidden. Should patrons be found taking pictures or recording illegally, security will confiscate the recording media. If this policy differs from that of the production company, please inform the local VP of Production.

## House Sound Pressure Levels:

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The sound pressure level in the house is **never to exceed 95 dB "A" weighted** – measured at the mix position at the front of the house. This is due to an architectural limitation and for safety reasons must be strictly adhered to. This level will be monitored by the house sound crew.

## Pyrotechnics

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Any production which includes the use of flash pots, reports, fog machines, or any other pyrotechnic effect must inform the VP of Production at least two weeks prior to the show. This lead time is necessary in making the proper arrangements with the local Fire Marshall. At this time the company will be asked to provide Materials Safety Data Sheets on the chemicals being used. Any effect which requires an operator certified by the Bureau of Alcohol Tobacco and Firearms must be run by a member of the visiting staff; this person must be suitably licensed.

## Fire Curtain

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The house is protected by a non-asbestos, trip-type fire curtain at the plaster line. The fire curtain line must remain clear at all times.

## Smoking

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Smoking is strictly prohibited anywhere in the building, and is subject to a fine of up to \$500 by the City of Easton.

## Alcoholic Beverages

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The Theatre Board of Directors prohibits the use of alcoholic beverages during any working hours. This applies to all persons working in the theatre in any capacity.